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### Bhavesh Mehta & Co. ★★

(Audit & Taxation ) Skills & Experience : Reqd. IPC / IPCC

We have two vacancies in our office based in Mumbai: 1. The candidate should have knowledge of income tax return filing, tax audit, filing of TDS returns, ROC filing and GST. The candidate should have experience of 2-3 years in the field. 2. The candidate should have knowledge of conducting bank audits – concurrent audit, stock audits, revenue audits, statutory audit, etc. The candidate should have experience of 2-3 years in the field. The candidate need not be a CA. The candidate can mail their profiles on jobs@cabmc.net

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Mumbai Posted on 02 May 2019

### On Time International Logistics Pvt Ltd

(On Time International Logistics Pvt Ltd) Skills & Experience : Reqd. B.Com

|| walk in Interview || Urgently required staff for account department in one of the Logistic MNC , male candidate only who having good knowledge of excel and accounts , he will get good exposure in SAP Accounting please contact Mr Sachin Dumbre

#### Jobs by Qualification

CA

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CS

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📍 Mumbai 🏢 Posted on 22 April 2019

### K M B & Associates

(Articleship vacancy near Mumbai Central (April 11, 2019)) **Skills & Experience** : Reqd. IPC / IPCC

We will train him from start

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📍 Mumbai 🏢 Posted on 11 April 2019

### K M B & Associates

(Articleship vacancy near Mumbai Central (April 11, 2019)) **Skills & Experience** : Reqd. IPC / IPCC

We will train him from start

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📍 Mumbai 🏢 Posted on 11 April 2019

### PrintStop India Pvt. Ltd

(Accounts Executive(Payable)) **Skills & Experience** : Reqd. B.Com

Book fixed asset invoices in the Accounting Software Petty Cash Accounting 1) Manage the petty cash for all entities / departments (Retail, Production, Corporate) of the company and also book the expense under appropriate heads in the accounting software. 2) Withdraw Cash from the bank as and when needed. 3) Tally Petty Cash account with Actual cash in hand at end of month (Monthly)" Expense Bill Accounting - Validate the expense bill received and book the same under the appropriate head in the accounting software. This is applicable for all departments and cost centers of PrintStop Purchase Accounting (Paper, Jobwork and Consumable) - Validate the purchase bill received (Party name, GST No etc) and book the same under the appropriate head in the accounting

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Management Consultancy

Excise/Custom

Other Financial Services

software. This is applicable for all departments and cost centers of PrintStop. Credit Card Accounting - Book the expenses for which payments are auto debited or paid by CC. Payroll Accounting - Whenever CC payment is made, the payment needs to be adjusted billwise 1) Book all entries related to salary and statutory dues. 2) Reconciliation of Loan and Advances Ledgers with HR 3) Complete FnF settlements and Reconciliation of Payable for Salary with Pending FnFs. Payment Disbursements - Issue checks / NEFT as per payment terms to vendors and book the same in the system. Purchase Approvals - Approve selected Vendor Bills against the approved rate card after cross checking the PO and Bill quantities Ledger Cleanups - Ensuring that all ledgers are adjusted and cleaned. Bills have been booked for advances given and no on account entries are there in the system. (Monthly) Vendor Registration - Collect all details of Vendor Registration and create the Creditor Ledger in the accounting system Document Filing - All documents (Vouchers / Invoices etc) have to be filed appropriately and on timely basis.

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📍 Mumbai 🏠 Posted on 10 April 2019

## PRNAM AND ASSOCIATES LLP

(CHARTERED ACCOUNTANT) **Skills & Experience** : Reqd. CA

Candidate should have experience of following. 1) Monthly GSTR & Compliances 2) Refund Handling 3) GST Consulting on complex Transactions 4) GST Audits 5) GST Consulting 6) Automation for various reconciliations required under GST 7) Scrutinize / assessment and other departmental issues 8) Training and awareness among the team on latest and upcoming update under GST Law 9) Contentious knowledge acquisition 10) Team Handling

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📍 Mumbai 🏠 Posted on 10 April 2019

## Viren M Dedhia & Co

(Article trainee) **Skills & Experience** : Reqd. IPC / IPCC

Learner with computer word- excel, communication in English and basic tally operating skills + letter drafting or report writing skills. Good numerical ability.

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**Industrial Training**

**Article Trainee**

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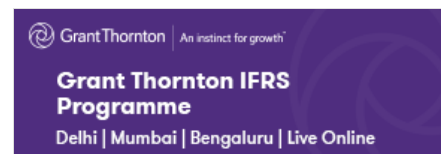
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📍 Mumbai 🏢 Posted on 04 April 2019

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### Seaways Offshore Marine India Private Limited

(SENIOR ACCOUNTANT) **Skills & Experience** : Reqd. IPC / IPCC

Processing Staff Salaries as per prescribed format Processing Crew Salaries for vessel as per prescribed format. Monthly P & L account (Vessel Seaways 9) to be submitted with complete summaries (Invoice Summary, Exps Break up, Midnight reports) Statutory payment to be processed including Seaways 9's Crew Provident fund. TDS Challan payment every month. TDS returns Salary & others to be submitted. GST return details submission to the consultant. Monthly report submission to CA Invoicing: Crew Management Fees , Admin fees (Service charges) & Disbursement account (General & Manning service and Visa & traveling Exps) Cash flow Statement and Monthly statement submission to Mr. Girish Kumar. Seamen welfare fund submission Seamen Levy fees submission Professional tax return submission Shop & Establishment License renewal Projected P & L account submission upon request from Management BMC registers to be maintained on every month. Bank Guarantee to be renewed on every 5 years as per Recruitment and Placement service License. To ensure timely carrying out required audits internal & External. ISO Representative for maintaining ISO records of SOMIPL. Mobile , Electricity bill , Telephone bill and vendors cheque should be submit/courier. Knowledge of outward remittance for foreign vendors payment. Knowledge of Transfer pricing return. Preparation of Invoices as per CPA and follow up for the payment. Preparation of GR Waiver with Import documentation.

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📍 Mumbai 🏢 Posted on 24 March 2019

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### Bajao Music Pvt. Ltd

(Senior Executive\_Account ) **Skills & Experience** : Reqd. B.Com

Accounting, Taxation, Auditing, Tax Return, GST, Account Payable, Bank Reconciliation, Tally, MIS

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📍 Mumbai 🏢 Posted on 13 March 2019

 Expert Market

## Bank of America NA - India Branch

(Intern) **Skills & Experience** : Reqd. IPC / IPCC

Candidate must have good knowledge of Financial concepts, Accounting Standards and must be eager to learn. A good knowledge of MS-Excel is must and should be serving us without any break / leave for 9 / 12 months based on the eligibility.

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← Mumbai 🏠 Posted on 11 March 2019

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