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NABARD invites applications for appointment of internal auditor

Posted on 21 June 2019

NABARD Consultancy Services Private Limited (NABCONS)

A Wholly owned subsidiary of NABARD

An ISO 9001:2015 Company

NABARD Consultancy Services Private Limited invites applications for the appointment of Internal Auditor at Corporate Office, Delhi. Terms of Reference (TOR) for engagement of Internal Auditor

1. Objective:

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To conduct risk-based Internal Audit for the Company and to provide guidance on maintenance & finalization of Accounts, internal control systems and all statutory compliances.

2. Period of contract :

The audit will cover the period from 1st October 2018 to 31st March 2019, which may be extended for a further period of one year based on satisfactory performance.

3. Scope of Audit:

a. Ledger Scrutiny/ Verification of accounting records, cash books, all bills/claims, checking debit/ credit entries of all bank accounts with relevant vouchers, P & L account.

b. Checking of all journal entries with the relevant vouchers.

c. Verification of all compliances in relation to Goods and Services Tax, TDS, Advance Tax, Income Tax , Professional tax, Input Claims, Filing of all Tax Returns/Goods and Services Tax Returns, TDS Returns etc. and payment of taxes.

d. Concurrent checking of all Service Tax / Goods and Services Tax / TDS deductions/ payments before the due date of every month.

e. Concurrent checking of all payments to Project Implementing Agencies in respect of Pass Through assignment from Ministry of Rural Development, GOI.

f. Assisting in the finalization of accounts at the end of the year, especially in booking of income and provision for the expenditure.





- g. Verification of periodical statements and intermediary accounts.
- h. Verification of compliance in relation to Company Law regarding filing of balance sheet, annual return and other returns.
- i. Performance / process audit of assignments/verticals.
- j. Scrutiny of Sundry Debtors, Sundry Creditors, Fixed Deposits/investments and EMDs.
- k. Coordination with Statutory Auditors and other Auditors.
- l. Facilitate smooth conduct of Statutory Audit, CAG Audit, Service Tax/ Goods and Services Tax Audit etc.

To read more in details, find the attached file

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MUSKAN SETHIA

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The last date of application was 28-09-2018. It's not relevant now

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