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Concatenate

In Excel names are usually separated by cells. However, in many cases these items may need to be combined. A quick way to do this is by using a function called Concatenate. Below is a brief tutorial on the application:

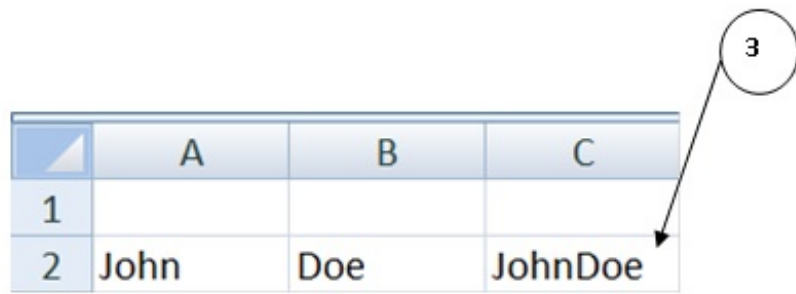
	A	B	C
1			
2	John	Doe	
3			

1. Here is are names we would like to combine into one cell.

	A	B	C	D
1				
2	John	Doe	=Concatenate(A2,B2)	

2. Type in the function =Concenate(A2, B2).

Note: You can add as many variables as you wish to combine. Just use a comma as a seperator.



	A	B	C
1			
2	John	Doe	JohnDoe

3. The final product is merged copy of cells A2 and B2

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